

GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE

F.No. 9-2-2022(GS)


Islamabad, the 15th May, 2023.

Tender Notice No.03/2023

INVITATION TO BID FOR PURCHASE OF PRINTERS AND LAPTOP COMPUTERS FOR STI DURING FINANCIAL YEAR 2022-23.

Secretariat Training Institute, (STI) invites sealed tenders for purchase of subject items i.e. 07 Printers and 06 Laptop Computers during F.Y. 2022-23 in pursuance of rule 36(a) of PPRA Rules 2004 i.e. single stage- one envelope procedure. Interested firms registered with Sales Tax / Income Tax Departments and having their vender Nos. may send/submit sealed bid complete in all respects to the undersigned within 15 days of publication of this Tender Notice on print media, before or on bid opening date but not later than 11.00 a.m. at Secretariat Training Institute, Plot No. 7, Sector H-9, Islamabad. Other relevant details are as under:-

- a. The tender will be opened after 15 days of publication of this Tender Notice on print media, at 11.30 a.m. by the Purchase Committee in the presence of bidders or their authorized representatives.
- b. Detail of items and bidding documents can be obtained from office of the undersigned on any working day during office hours at a Price Rs.1000/- as provided under Rule 23(5) of PPRA Rules, 2004. Moreover, vender must visit and survey the site before bidding in the tender for Item#1, Annex-A.
- c. Tenders must be accompanied by a Bank Draft/Pay Order of 5% of total cost as per quoted prices in favour of the DDO, STI, Islamabad, as an earnest money; otherwise the tender shall be rejected.
- d. The successful bidder(s) will be responsible for the supply of items at the office of the S.T.I. within 15 days of the issuance of supply order.
- e. Tender Notice is also available on PPRA, Establishment Division and STI websites.
- f. PPRA rules shall apply to the rejection or acceptance of the bids.
- g. Tender by those firms, unregistered with Sales Tax/Income Tax Departments, would not be accepted.


(MUHAMMAD ZUBAIR)
Deputy Director (G.S)

Government of Pakistan
(Establishment Division)
SECRETARIAT TRAINING INSTITUTE
H-9, Islamabad

TENDER NOTICE NO.3/2023

Sealed Tenders are invited from the interested firms, registered with Sales Tax / Income Tax Departments and having their vender Nos. with AGPR for the following items:

ITEM#	Description	Tender Fee (Rs.)	Tender Opening Date/Time
01	07 NOS. OF LASER PRINTER (MONOCROP)	1000	After 15 days of publication of this Tender Notice on print media at 11:30AM
02	6 NOS. OF LAPTOP COMPUTERS		

Detail of items alongwith bidding document can be obtained from office of the undersigned on any working day during office hours. Tender Notice can be downloaded from STI's website: www.sti.gov.pk.

Tender/bid completed in all respects may be sent/submitted within 15 days of publication of this Tender Notice on print media, before or on bid opening date but not later than 11.00 a.m.

Tender Notice is also available on PPRA website (www.ppra.org.pk) and Establishment Division website (www.establishment.gov.pk).

MUHAMMAD ZUBAIR
Deputy Director (G.S)
Secretariat Training Institute, Pot No.7, H-9, Islamabad
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