

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

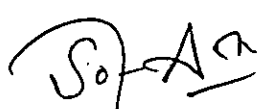
F. No. 1/16/2021-22-General

Dated 25th March, 2022

Subject: ANNOUCEMENT OF BID EVALUATION REPORT UNER RULE-35 OF PPRA RULE-2004.

I am directed to enclose herewith result of bidding competition held in Establishment Division against the Tender for Purchase IT Equipments/Hardwar, Plant & Machinery and Furniture & Fixtures for FY 2021-22 and to announce the same under the provision of Rule-35 of PPRA Rules-2004.

2. In case of any grievances, a bidder/bidders may approach Section Officer (General), Establishment Division within 10 days of the issuance of this report.


(Muhammad Sohaib)
Section officer (General)

Distribution:-

- i. M/s Office Automation Group (OAG),
Suite No. 1, 2nd Floor,
Rata Mension Plaza,
Fazal-e-Haq Road, Blue Area, Islamabad
- ii. M/s Shirazi Trading,
Plot No. 41, Ataturk Avenue,
East End Block, Blue Area, Islamabad
- iii. M/s Savin,
Plot No. 106W, Flat No. 309,
3rd Floor, Royal Centre, Blue Area, Islamabad

Copy to:-

1. System Analyst, PPRA with request to post the bid evaluation report on the PPRA's website.
- ✓ 2. Director (IT), Establishment Division with request to place the same bid evaluation report on the website of Establishment Division.

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**MINUTES OF THE MEETING REGARDING PROCUREMENT OF PLANT AND MACHINERY, IT EQUIPMENT /
HARDWARE AND FURNITURE / FIXTURES FOR ESTABLISHMENT DIVISION (MAIN)**

With the approval of Establishment Secretary, this Division invited annual tender for "Procurement of Plant and Machinery, IT Equipment / Hardware and Furniture / Fixtures". First Meeting of the tender opening committee (TOC) was held on 05-11-2021 in the committee room of Establishment Division in the presence of the bidders. The method adopted by Establishment Division for tender is single stage x 2 envelop. The meeting was attended by the following members under the chairmanship of Joint Secretary (Lit.): -

1	Joint Secretary (Lit.)	Chairman
2	Deputy Secretary (RB)	Member
3	Deputy Secretary (R-1)	Member
4	Director (IT)	Member
7	Section Officer (Cash)	Member / Secretary

2. Total three bidders were participated in the bidding process. In the first instance, Technical bids were opened in the presence of all members of the tender opening committee and representatives of the interested parties within the stipulated time frame. **However, no bids were received against advertised tender for "Furniture and Fixtures"**. Technical bids for Procurement of Plant and Machinery, IT Equipment / Hardware **except Furniture / Fixtures** were evaluated, scrutinized in line with the instructions contained in TOR's and detailed comparative statement as provided by the IT Wing pertaining to technical evaluation is as under: -

Items	Office Automation Group	SAVIN	Sherazi Trading
Photocopier Machine (including 03 toners)	Complied	Complied	Complied
Standalone black and white printer	Complied	Not participated	Non-Complied
Multipurpose black and white printer	Not participated	Not participated	Complied
Colour printer (LaserJet)	Not participated	Not participated	Complied


3. Subsequently, the 2nd meeting of the Tender Opening Committee was held on 17.11.2021 in the Committee Room of Establishment Division to open the Financial Bids in the presence of bidders as well as Chairman and members of the Tender Opening Committee. The prices offered by bidders against each item were thoroughly analyzed and evaluated by the Committee and detailed Comparative Statement based on the Offered price of all the three bidder in tabulated form is as under:-

Items	Office Automation Group	SAVIN	Sherazi Trading	Most Advantageous Bidder
Photocopier Machine (including 03 toners)	Rs.2,216,100/-	2,985,000/-	2,280,000/-	M/s Office Automation Group
Standalone black and white printer	Rs.24,300/-	Not participated	Technically not complied	
Multipurpose black and white printer	Not participated	Not participated	Rs.135,000/each	M/s Sherazi Trading
Colour printer (LaserJet)	Not participated	Not participated	Rs.85,000/ each	

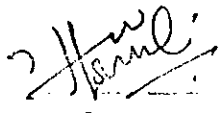
Forgoing in view and based on the assessment of Technical and Financial Evaluation as well as conducting the process of demo (as advised by IT Wing) by visiting the outlets of the qualified firms, M/s Office Automation Group being the most advantageous bidder is recommended for contract of the Photocopier Machine (including 03 toners) and Standalone black & white printer, while M/s Sherazi Trading being the most advantageous bidder is recommended for contract of Multipurpose black & white printer and Colour Printer (LaserJet) subject to signing of agreement (on Affidavit / Stamp Paper) regarding execution of contract by fulfilment of all SOPs issued by the Establishment Division from time to time.



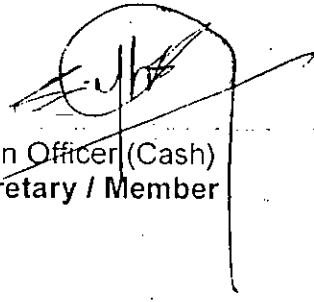
Director (IT)
Member



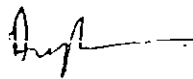
Deputy Secretary (Exp)
Member



Deputy Secretary (R-I)
Member



Section Officer (Cash)
Secretary / Member



Joint Secretary (Lit)
Chairman