

**GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION**

TENDER NOTICE

Sealed bids are invited from well established firms/ contractors/dealers/suppliers duly registered with Sales-tax and Income-tax authorities, and who are on Active Tax Payers List (ATL) of Federal Board of Revenue & having their own offices/ stocks/ manpower/ expertise in Islamabad/Rawalpindi for following procurements, works & Services required by Establishment Division. during the Financial Year 2023-24. Detail is as under:-

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| Name of Procuring Agency | Establishment Division, Government of Pakistan, Islamabad |
| Number of tenders | Nine (09) |
| Title of Procurements | i. Stationery |
| | ii. Misc.& Other |
| | iii. Tonners of printers, Faxes and Photocopier Machines |
| | iv. IT Equipment |
| | v. Software (Server/Client based Antivirus) |
| | vi. Prequalification of workshops for repair/ Maintenance of official Vehicles e-g; Cars of different models of Honda, Toyota, Suzuki & Motorcycles of Honda etc. |
| | vii. Prequalification of workshops for repair/ Maintenance of Hardware e-g; HP Printer, HP Computer, LED & Kodak Scanner etc. |
| | viii. Prequalification of workshops for repair/ Maintenance of Machinery & Equipment e-g; Photocopy Machine, Air-Conditioners, Ovens, Water Dispenser etc. |
| | ix. Prequalification of workshops for repair/ Maintenance of Furniture/Fixture etc. |
| Contact Officer | Section Officer (General) (Phone No.051-9051249, 051-9207945), Room No.1094 Establishment Division, Cabinet Block, Islamabad. |
| Closing Date and Time | Upto 1100 hours, 17-07-2023 Room No. 1094, Establishment Division, Cabinet Block, Islamabad. |
| Time and place of opening of bids | At 1130 hours, 17-07-2023 in the Committee Room (2 nd Floor) of Establishment Division. |

2. Detail of Specification, quantity of above tenders including terms & conditions can be obtained from Stationery Store Room No. 1004, Establishment Division, Cabinet Block, Islamabad on any working day during office hours before closing date / time (Free of Cost).



(Ali Faisal)
Section officer (General)
Phone No. 9207945