

GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE

F.No. 9-2-2022(GS)

Islamabad, the 06th April, 2023.

Tender Notice No.02/2023

INVITATION TO BID FOR PURCHASE OF UPS, PRINTERS, LAPTOP COMPUTERS AND DESKTOP COMPUTERS FOR STI DURING FINANCIAL YEAR 2022-23.

Secretariat Training Institute, (STI) invites sealed tenders for purchase of subject items i.e. 04 UPS, 07 Printers, 06 Laptop Computers and 15 Desktop Computers during F.Y. 2022-23 in pursuance of rule 36(a) of PPRA Rules 2004 i.e. single stage- one envelope procedure. Interested firms registered with Sales Tax / Income Tax Departments and having their vender Nos. may send sealed tenders complete in all respects to the undersigned on the tender will be opened after 15 days of publication on print media at 11.00 am at Secretariat Training Institute, Plot No. 7, Sector H-9, Islamabad. Other relevant details are as under:-

- a. The tender will be opened after 15 days of publication of this Tender Notice on print media, at 11.30 a.m. in the office of Director (Admn) in the presence of bidders or their representatives.
- b. Detail of items and bidding documents can be obtained from office of the undersigned on any working day during office hours at a Price Rs.1000/- as provided under Rule 23(5) of PPRA Rules, 2004. Moreover, vender must visit and survey the site before bidding in the tender for Item#1, Annex-A.
- c. Tenders must be accompanied by a Bank Draft/Pay Order of 5% of total cost as per quoted prices in favour of the DDO, STI, Islamabad, as an earnest money; otherwise the tender shall be rejected.
- d. The successful bidder(s) will be responsible for the supply of items at the office of the S.T.I. within 15 days of the issuance of supply order.
- e. Tender Notice is also available on PPRA, Establishment Division and STI websites.
- f. PPRA rules shall apply to the rejection or acceptance of the bids.
- g. Tender by those firms, unregistered with Sales Tax/Income Tax Departments, would not be accepted.


(MUHAMMAD ZUBAIR)
Deputy Director (G.S)

Government of Pakistan
(Establishment Division)
SECRETARIAT TRAINING INSTITUTE
H-9, Islamabad

TENDER NOTICE

Sealed Tenders are invited from the interested firms, registered with Sales Tax / Income Tax Departments and having their vender Nos. with AGPR for the following items:


ITEM#	Description	Tender Fee (Rs.)	Tender Opening Date/Time
01	Provision and installation 04 UPS (with centralized main & individual power breakers) to provide clean power for remote Network Devices	1000	After 15 days of publication of this Tender Notice on print media at 11:30AM
02	07 NOS. OF LASER PRINTER (MONOCROP)		
03	6 NOS. OF LAPTOP COMPUTERS		
04	15 NOS. OF DESKTOPS COMPUTERS (TOWER) BRANDED		

Detail of items alongwith bidding document can be obtained from office of the undersigned on any working day during office hours. Tender Notice can be downloaded from STI's website: www.sti.gov.pk. Moreover, vender must visit and survey the site before bidding in the tender for Item#1.

Tender/bid completed in all aspects may be sent/submit within 15 days of publication of this Tender Notice on print media, before or on bid opening date but not later than 11.00 a.m.

Tender Notice is also available on PPRA website (www.ppra.org.pk) and Establishment Division website (www.establishment.gov.pk).

Deputy Director (G.S)
Secretariat Training Institute, Pot No.7, H-9, Islamabad
Phone No.051-9265194


MUHAMMAD ZUBAIR
Deputy Director
Secretariat Training Institute
(Establishment Division)
Islamabad

**GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE**

F. No. 9-2/2022-GS

Islamabad the 6th April, 2023.

**From: Deputy Director (GS)
051-9265194**

**To: The Deputy Principal Information Officer,
Press Information Department,
Islamabad**

**Subject: PUBLICATION OF TENDER NOTICE NO 02/2022-23 FOR PURCHASE OF UPS,
PRINTERS, LAPTOP COMPUTERS AND DESKTOP COMPUTERS FOR STI
DURING FINANCIAL YEAR 2022-23**

Dear Sir,

Please arrange publication of the enclosed advertisement (6-copies) on immediate basis under classified columns of the Newspaper according to the requirement specified below:-

- | | |
|-----------------------------|---|
| a. Language | Urdu 1 (Daily Jang)
English 1 (The News) |
| b. Regions | Islamabad / Rawalpindi |
| c. No. of insertion | One |
| d. Any special instructions | i) Copies of the advertisement
may be sent to the undersigned
on its publication. |

2. It is certified that necessary funds within the sanctioned budget grant are available to meet the entire cost of this advertisement.

3. The expenditure is debatable against the budget grant of this Institute under head.

Major Head	59000- Others expenditure
Minor Head	59500- Publicity & Advertisement
Demand No.	006
For the year	2022-23

Signature _____
Designation Deputy Director (GS)

MUHAMMAD ZUBAIR
Deputy Director
Secretariat Training Institute
(Establishment Division)
Islamabad