

REGISTERED No. M - 302
L.-7646

The Gazette  **of Pakistan**

**EXTRAORDINARY
PUBLISHED BY AUTHORITY**

ISLAMABAD, SATURDAY, JUNE 2, 2018

PART II

Statutory Notifications (S.R.O.)

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
(Establishment Division)

NOTIFICATION

Islamabad, the 24th May, 2018

S. R. O. 690 (I)/2018.—In exercise of powers conferred by sub-rule (2) of rule-3 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, the following method, qualification and other conditions are laid down for appointment to the under mentioned posts in the Establishment Division:—

Sr. No.	Designation of post	BPS
1.	I.T Assistant	15
2.	Data Entry Operator	12
3.	Hardware Technician	10

(1299)

Price : Rs. 6.00

[5990(2018)/Ex. Gaz.]

METHOD OF APPOINTMENT

2. The method of appointment to the posts shall be as under:—

S. No.	Designation and BPS of the post	Method of Appointment	
		By Promotion %	By Initial Appointment %
(1)	(2)	(3)	(4)
1.	I.T Assistant (BPS-15)	25%	75%
2.	Data Entry Operator (BPS-12)	-	100%
3.	Hardware Technician (BPS-10)	-	100%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled by initial appointment and failing that by transfer.

CONDITIONS FOR PROMOTION

3. Promotion to posts in column (2) below shall be made by selection from amongst the person who hold the posts specified in column (3) on a regular basis and fulfill the conditions prescribed in column (4).

S. No.	Designation and BPS of the Post	Persons eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
1	I.T Assistant (BPS-15)	Hardware Technician (BPS-10)	05 years service as Hardware Technician (BPS-10).

QUALIFICATION, EXPERIENCE AND AGE LIMIT FOR INITIAL APPOINTMENT

4. On the closing date for receipt of applications as fixed in the relevant advertisement, a candidate for initial appointment to a post must possess the educational qualifications and experience and must be within the age limit as mentioned against the post concerned in the Schedule to this notification, provided that:—

- (i) "Experience", means, experience gained in a regular full-time paid job after obtaining the required qualification.

- (ii) The maximum age limit shall be relaxed in respect of the candidates specified, and to the extent indicated, in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993, as amended from time to time.

QUALIFICATIONS/CONDITIONS FOR APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made in accordance with the provisions of Rule-7 and 9 of Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

PROBATION

6. Persons appointed by promotion or initial appointment or transfer shall be on probation in accordance with the provision of Section 6 of Civil Servants Act, 1973 read with Rule 21 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

7. This Notification issues with concurrence of the Establishment Division *vide* O.M. No. 9/1/2002-R-5 dated 30-4-2018 and SRO. 630(I)/2007, dated 16th June, 2007 & SRO. 21(KE)/2005, dated 2nd March, 2005 are hereby repealed but the repeal thereof shall not affect any action taken or anything done or suffered thereunder.

SCHEDULE

(See Rule 4)

S. No.	Designation and BS of the post	Qualifications and Experience	Age Limits	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
1	I.T Assistant (BPS-15)	(i) 2nd Class or Grade "C" Bachelor's degree in Computer Science recognized by Higher Education Commission. <i>OR</i> 2nd Class Bachelor's degree from a recognized university with one year diploma in Computer Science / Information Technology from a recognized board of technical education.	18 years	25 years
2	Data Entry Operator (BPS-12)	(i) 2nd Class or Grade "C" Bachelor's degree with Computer Science / Statistics / Mathematics / Physics from a University recognized by the Higher Education Commission. (ii) Minimum speed of 10,000 key depression per hours for data entry/verification.	18 years	25 years

S. No.	Designation and BS of the post	Qualifications and Experience	Age Limits	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
3	Hardware Technician (BPS-10).	2nd Class or Grade "C" Intermediate degree in Computer Science. <i>OR</i> Intermediate or equivalent with Statistics /Mathematics/ Physics with diploma in Computer Science/Information Technology from a recognized board of technical education.	18 years	25 years

[F. No. 7/11/2018.IT.]

MUHAMMAD ASLAM KHAN,
Deputy Secretary (Admn).

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ISLAMABAD, THURSDAY, MARCH 5, 2020

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GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
(Establishment Division)

NOTIFICATION

Islamabad, the 3rd March, 2020

S. R. O. 167(I)/2020.— In exercise of powers conferred by sub-rule (2) of rule 3 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, the following amendments shall be made in the Recruitment Rules of Establishment Division notified vide SRO. 690(I)/2018, dated 24th May, 2018 namely:—

In the aforesaid Recruitment Rules;

- a. The words/brackets/figure “Data Entry Operator (BS-12)” wherever occurring shall be substituted with the words/brackets/figures “Data Entry Operator (BS-14)”.

(473)

Price : Rs. 5.00

[5259(2020)/Ex. Gaz.]

b. In rule 2 the following provision shall be inserted:—

“Provided further that initially, the upgraded posts shall be filled in by the existing incumbents of the upgraded posts in the manner prescribed in Establishment Division’s d.o. letter No.8/36/2000-R-1, dated 31-12-2008”.

2. This Notification issues with concurrence of the Establishment Division vide O.M. No. 9/1/2002-R-5 dated 10th February, 2020.

[No. F. 2/2/2015-Admin-II.]

MUHAMMAD ASLAM KHAN.
Deputy Secretary.