

Government of Pakistan
Establishment Division

Date:- _____

All Wings

e-Office Progress Monitoring Report for the Month of July, 2022

Digitalization						e-Office Performance										Remarks for Manual Movement
Sr.	Wing Name	Total No. of Files	Files on e-Office	Remaining Files to be Uploaded	Digitalized %age*	Total Receipt/PUC					Actionable					
						No Action Required	Actionable				Moved on e-Office	Moved Manually**	Entered / Updated in Database website	Pending	e-Office Usage %***	
							Summary	PUC	Website / Database related Activities	Total Actionable						
1	Establishment	7280	5927	1353	81.41	82	48	506	0	554	158	396	0	0.00	31.23	
2	Career Planning-I	716	273	443	38.13	85	10	108	1051	1169	8	108	691	2	7.41	
3	Management Services	1892	409	1483	21.62	6	8	231	0	239	9	230	0	0	3.90	
4	Training	596	375	221	62.92	63	3	182	2	187	0	185	1	1	0.00	
5	Discipline	45	5	40	11.11	303	10	83	0	93	0	89	0	4	0.00	
6	Regulation	2066	1405	661	68.01	45	2	133	0	135	31	96	0	8	23.31	
7	Career Planning-II	487	212	275	43.53	26	6	154	0	160	0	153	0	7	0.00	
8	Litigation	677	280	397	41.36	15	0	356	0	356	0	356	0	0	0.00	
9	IT	65	58	7	89.23	2	0	31	524	555	15	16	524	0	48.39	
10	CF&AO	37	2	35	5.41	40	0	198	0	198	17	181	0	0	8.59	
11	Administration	2684	2133	551	79.47	104	0	456	0	456	80	354	0	22	17.54	
Total		16545	11079	5466	66.96	771	87	2438	1577	4102	318	2525	1216	44.00	13.04	

* Digitalized %age= Sum of files on e-Office / Total No. of Files X 100

**Moved Manually = Sum of Summary + Sum of PUC moved Manually

***e-Office Usage %age = Sum of files moved on e-Office / Sum of PUC X 100