

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

No.36/4/2019-SP

Islamabad, the

4th

June, 2020

OFFICE MEMORANDUM

Subject: - RECRUITMENT TO THE POST OF ASSISTANT AND DRIVERS.

The undersigned is directed to refer to Prime Minister's Office, Board of Investment (BOI), Islamabad's OM No.2(4)-HR/2020 dated 06th April on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making any kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in the surplus pool for absorption against the reported vacant posts. Therefore, Prime Minister's Office, Board of Investment (BOI) may fill 11 x vacant posts (08 x Assistant (BS-15), 03 x Driver (BS-04), in Board of Investment (BOI) under that Office as mentioned in the OM under reference in accordance with the approved recruitment rules subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014 as amended from time to time and mechanism dated 16-01-2015, 03-03-2015, 11-05-2017, 18-8-2017.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended on 21-09-2017 & 04-03-2019 recruitment is required to be finalized within 120 days from the date of advertisement. Whereas in line with para-1 (xvii) of the policy guidelines, advertisement to be published for recruitment may be submitted by the concerned Ministry / Division / Department / Organization direct to Press Information Department (PID) for publication.

3 The advertisement to be published for recruitment may be forwarded by the concerned Ministry / Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry / Division / Department / Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.


(Aitzaz Alam Malik)
Section Officer (SP)

MIF

4/6/2020

Prime Minister's Office,
Board of Investment (BOI),
Mr. Muhammad Naeem, Deputy Director (HR).,
06th Floor, Kohsar Block, Pak-Secretariat (T.U.V)
Islamabad