

CABINET SECRETARIAT  
ESTABLISHMENT DIVISION

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No.4/4/2019-SP

Islamabad, the

9<sup>th</sup>  
October, 2020.

OFFICE MEMORANDUM

Subject: - GRANT OF NOC FOR APPOINTMENT OF CIVILIAN STAFF - 242 X POSTS (BS-1-15) IN UNIT/INSTALLATIONS OF LOWER FORMATIONS OF THE ARMY.

The undersigned is directed to refer to M/o Defence (Defence Division)'s O.M's F.No.3/1/NOC/CP/D-5/2019 dated 21<sup>st</sup> September,2020 on the subject captioned above and to state that obtaining a prior NOC from this Division is mandatory before making specified kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in the surplus pool for posting against reported vacant posts. Therefore, M/o Defence (Defence Division) may fill 28 x vacant posts of different cadres ranging from (BS-01 to BS-15) i.e 01 x Assistant (BPS-15) (Karachi), 05 x UDC (BPS-11) (Karachi), 02 x LDC (BPS-11) (Karachi), 02 x Driver (BPS-04) (Karachi), 01 x Cook (U) (BPS-01) (Karachi), 01 x Naib Qasid (BPS-01) (Karachi), 01 x Driver (BPS-04) (Sargodha), 01 x Assistant (BPS-15), (Khanewal), 01 x LDC (BPS-09) ((Khanewal), 01 x Driver (BPS-04) (Khanewal), 01 Driver MT (BPS-04) (Rawalpindi), 01 x Mali (BPS-01) (Rawalpindi), 01 x LDC (BPS-09) (Malir), 03 x Driver (BPS-04) (Malir), 01 x UDC (BPS-11) (Nowshera), 03 x LDC (BPS-09)(Nowshera), 01 x Naib Qasid (BPS-01) (Nowshera), 01 x Cook (U) (BPS-01) (Nowshera) in Units/Installations of Lower Formations of the Army under administrative control of CP Dte, GHQ under that Ministry as mentioned in the OM under reference, in accordance with the recruitment rules subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22.10.2014, as amended from time to time and mechanism dated 16-01-2015as amended from time to time.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time recruitment is required to be finalized within 120 days from the date of advertisement.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry / Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry / Division / Department / Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.

  
(Aitzaz Alam Malik)  
Section Officer (SP)

Ministry of Defence, (Defence Division)  
(Mr. Zahir Shah, Section Officer),  
Government of Pakistan, Pak. Secretariat-II,  
Rawalpindi

9/10/2020