

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION

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F.No. 1/6/2019-SP


Islamabad, the 13<sup>th</sup> June, 2024

Subject: - ISSUANCE OF NOC FOR RECRUITMENT OF VACANT POSTS IN THE NATIONAL ARCHIVES OF PAKISTAN

The undersigned is directed to refer to Cabinet Secretariat (Cabinet Division's) O.M. No. 3-20/2022-NAP-Org -IV dated 14<sup>th</sup> May, 2024 & 11<sup>th</sup> June, 2024 on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, surplus employees with matching qualification, experience and scale are not available in Surplus Pool for posting against reported vacant posts. Therefore, Cabinet Secretariat (Cabinet Division) may fill 09 x vacant posts i.e. 01x Stenotypist (BS-14), 01x Cataloguer/Classifier (BS-10), 01x Laboratory Assistant (BS-05), 01x Driver (BS-04), 01x Record Sorter (BS-02), 01x Naib Qasid (BS-01), 01x Farash (BS-01), 01x Chowkidar (BS-01), and 01x Sanitary Worker (BS-01) in National Archives of Pakistan, an attached department of that Division as mentioned in the O.M. under reference in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014 as amended from time to time and mechanism dated 16-01-2015, as amended from time to time.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time recruitment is required to be finalized within 120 days from the date of advertisement.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.

  
(Haris Bin Tariq)  
Section Officer (SP)

Iqra Anum  
Section officer (Org-IV),  
Cabinet Secretariat, Cabinet Division,  
Islamabad.