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GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION  
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No. 1/2/2021-T-III

Islamabad, 30<sup>th</sup> April, 2022

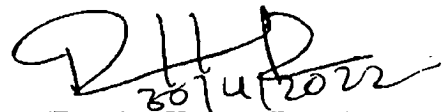
OFFICE MEMORANDUM

SUBJECT: - INSTRUCTIONS REGARDING EX-POST FACTO APPROVAL FOR 'NOC TO APPLY'.

The undersigned is directed to refer to the subject noted above and to state that it has been observed with great concern that the Officers of PAS, PSP, OMG/SG, who are administratively controlled by Establishment Division do not properly observe policy/ instructions/ rules while applying for "Open Merit Scholarships" subject to this Division's OMNO.9/2/2014-T-III dated 16.12.202015.

2. This practice is against the spirit of instructions/ policy/ rules already issued on the subject. However, in order to curb this tendency, it has been decided that this practice may be discouraged and stopped forthwith.

3. Forgoing above, it is circulated for information of all concerned that no permission for grant of ex-post facto approval for "NOC to Apply" may be processed in the future. To be eligible for 'NOC to Avail' an Officer must have applied for 'NOC to Apply'.



(Ramish Hassan Rana)  
Section Officer (T-III)

1. All Secretaries, Ministries/ Divisions, Islamabad.
2. All Secretaries, S&GAD/ Establishment Department, Provincial Governments, Punjab/ Sindh/ Khyber Pakhtunkhwa/ Balochistan/ Gilgit Baltistan.

Cc:-

- i) Section Officer (E-V), Establishment Division, Islamabad.
- ii) Section Officer (E-III), Establishment Division, Islamabad.
- iii) Section Officer (E-VII), Establishment Division, Islamabad.
- iv) Sr. P.S to Secretary, Establishment Division, Islamabad.
- v) P.S to AS-I, Establishment Division, Islamabad.
- vi) A.P.S to Joint Secretary (T), Establishment Division, Islamabad.
- vii) Master file.

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**GOVERNMENT OF PAKISTAN  
ESTABLISHMENT DIVISION  
(T-III Section)**

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**SOP/ Documents Required for NOCs to Apply / Avail and Grant of  
Ex-Post Facto Approval for Foreign Trainings / Scholarships**

**NOC to Apply**

**Attachments**

- Forwarding letter of Ministry / Division / Department / Provincial Governments
- Request of the Officer (*In Original*)
- Resume including details of previous foreign trainings, if any.
- Copy of advertisement (*mentioning deadline for submission of online application*)

**NOC to Avail**

- Forwarding letter of Ministry / Division / Department / Provincial Governments
- Request of the Officer
- Copy of application form duly filled in for scholarship
- Copy of advertisement (*mentioning deadline for submission of online application*)
- Final Award Letter indicating terms and conditions of scholarship / University / Institution.
- Surety Bond
- Undertaking
- Revised "T" Form

**Ex-Post Facto Approval for Grant of NOC to apply & Avail**

- Forwarding letter of Ministry / Division / Department / Provincial Governments
- Request of the Officer mentioning reason for not seeking NOC prior (*In Original*)
- Resume including details of previous foreign trainings, if any
- Copy of application form duly filled in for scholarship
- Copy of advertisement (*mentioning deadline of application*)
- Final Award / Admission Letter indicating terms & conditions of scholarship / University/Educational Institution
- Surety Bond
- Undertaking
- Revised "T" Form