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PART II

Statutory Notifications (S.R.O.)

**GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
(Establishment Division)**

NOTIFICATION

Islamabad, the 29th April, 2020

S.R.O. 354(I)/2020.— In pursuance of sub-rule (2) of rule 3 of the Civil Servants (Appointment, Promotion & Transfer) Rules, 1973 and section 7(1)-(b) (i) and (ii) of the Federal Public Service Commission Ordinance, 1977 (XLV of 1977), the following methods, qualification and other conditions are laid down for appointment to the posts, specified in the Table below, in Akhtar Hameed Khan National Centre for Rural Development under the Establishment Division:—

S. No.	Designation of the posts	BS
(1)	(2)	(3)
1	Director General	20
2	Director	19
3	Deputy Director	18

1019(1—5)

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S. No.	Designation of the posts	BS
(1)	(2)	(3)
4	Senior Librarian	18
5	Assistant Director	17
6	Research Officer	17
7	Administrative Officer	16
8	Assistant Accounts Officer	16

METHOD OF APPOINTMENT

2. The method of appointment to the posts shall be as under:—

S. No.	Designation and BS of the posts	Method of appointment	
		By promotion	By initial appointment
(1)	(2)	(3)	(4)
1	Director General (BS-20)	100%	-
2	Director (BS-19)	100%	-
3	Deputy Director (BS-18)	50%	50%
4	Senior Librarian (BS-18)	-	100%
5	Assistant Director (BS-17)	-	100%
6	Research Officer (BS-17)	-	100%
7	Administrative Officer (BS-16)	100%	-
8	Assistant Accounts Officer (BS-16)	100%	-

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled in by initial appointment and failing that by transfer.

CONDITIONS FOR PROMOTION

3. Promotion to the post in column (2) of the Table below shall be made by selection from amongst the persons who hold the post specified in column (3) thereof on regular basis and fulfill the conditions of eligibility as prescribed in column (4):—

S. No.	Designation and BS of the posts	Persons eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
1.	Director General (BS-20)	Director (BS-19)	17 years service in BS-17 and above. OR 12 years service in BS-18 and above in case of initial appointment in BS-18. OR 05 years service in BS-19 in case of initial appointment in BS-19.

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S. No.	Designation and BS of the posts	Persons eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
2.	Director (BS-19)	Deputy Director (BS-18)	12 years service in BS-17 and above. OR 07 years service in BS-18 in case of initial appointment in BS-18.
3.	Deputy Director (BS-18)	Assistant Director/Research Officer (BS-17)	05 years service in BS-17.
4.	Administrative Officer (BS-16)	Assistant (BS-15)	5 years service as Assistant (BS-15).
5.	Assistant Accounts Officer (BS-16)	Assistant (BS-15)	5 years service as Assistant (BS-15).

QUALIFICATION, EXPERIENCE AND AGE LIMITS FOR INITIAL APPOINTMENT

4. A candidate for initial appointment must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the Schedule to this Notification, provided that—

- (i) "experience" means post-qualification experience gained in a regular full-time paid job after obtaining the required qualification;
- (ii) the period spent by a candidate in obtaining degree of M.Phil or Ph.D in the relevant field shall be treated as practical experience up to a maximum period of two and four years respectively for the purpose of initial appointment, provided that -
 - (a) a candidate who has obtained the degree of M.Phil or Ph.D during service shall not be entitled to a double benefit of counting the said period as service towards experience prescribed for the post; and
 - (b) this concession shall not be available for the posts for which the prescribed qualification is M.Phil or, Ph.D; as the case may be,
- (iii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time; and
- (iv) eligibility of candidates shall be reckoned as on the closing date fixed for submission of applications in accordance with this

Notification and the instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, in terms of Civil Servants Act, 1973 and Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

PROBATION

6. Persons appointed by initial appointment or promotion or transfer shall be on probation subject to the provisions of the Civil Servants Act, 1973 and rules made thereunder.

7. This Notification issues with the approval of the Establishment Division contained *vide* its U.O. No. 1/1/2019-R-5, dated 12-03-2019 and with the concurrence of FPSC contained *vide* its letter No.F.12-12/2019-RR, dated 26-02-2020 and supersedes S.R.O. 278(T)/84, dated 26th March, 1984 and S.R.O. 474(T)/2013, dated 8th March, 2013.

SCHEDULE

(See paragraph-4)

S. No.	Designation and BS of the posts	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
1.	Director General (BS-20)	(a) 2nd Class or grade "C" Master's Degree in Public Administration/Development Studies/ Public Policy/Sociology/Environmental Sciences/ B.E. in Agriculture/BSc (Agricultural Engineering) or equivalent qualification from a University recognized by HEC. (b) 17 years experience in a responsible position in the field of Rural Development /Poverty Alleviation.	37 years	45 years
2.	Director (BS-19)	(a) 2nd Class or grade "C" Master's Degree in Public Administration/Development Studies/ Public Policy/Sociology/Environmental Sciences/ BE in Agriculture/BSc (Agricultural Engineering) or equivalent qualification from a University recognized by HEC (b) 12 years experience in a responsible position in the field of Rural Development / Poverty Alleviation.	32 years	40 years

S. No.	Designation and BS of the posts	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
3	Deputy Director (Technical) (BS-18)	(a) 2nd Class or grade "C" Master's Degree in Public Administration/Development Studies/ Public Policy/Sociology/Environmental Sciences/ B.E in Agriculture/BSc (Agricultural Engineering) or equivalent qualification from a University recognized by HEC. (b) 05 years experience in a responsible position in the field of Rural Development / Poverty Alleviation.	25 years	35 years
4	Senior Librarian (BS-18)	(a) 2nd Class or Grade "C" Master's degree in Library Science/Library and Information Science or equivalent qualification from a University recognized by HEC. (b) 05 years experience in Library Management.	25 years	35 years
5	Assistant Director/ Research Officer (BS-17)	2nd Class or grade "C" Master's degree in Public Administration/Development Studies/Public Policy/ Sociology / Environmental Sciences / B.E in Agriculture/BSc (Agricultural Engineering) or equivalent qualification from a University recognized by HEC.	22 years	30 years
6	Administrative Officer (BS 16)	2nd Class or Grade "C" Bachelor's Degree (14 years) or equivalent qualification from a University recognized by HEC.	20 years	28 years
7	Assistant Accounts Officer (BS-16)	2nd class or grade "C" Bachelor's degree in Business Administration (Finance/Accounting)/ Commerce/ Economics/Statistics/Mathematics or equivalent qualification from a University recognized by HEC. OR 2nd Class or Grade "C" Bachelor's degree with ICMA one year post graduate Certificate or CA (Foundation) or ACCA from a University / Institution recognized by HEC.	20 years	28 years

[F. No. 10/05/2019-T-II.]

MUHAMMAD NAEEM,
Deputy Secretary (T-I).