

UP-DATED COPY

REGISTERED NO. M.
I.

The gazette of Pakistan



EXTRAORDINARY
PUBLISHED BY AUTHORITY

ISLAMABAD, TUESDAY, DECEMBER 18, 1990

PART II

Satutory Notifications (S.R.O.)

GOVERNMENT OF PAKISTAN

CABINET SECRETARIAT

(Establishment Division)

NOTIFICATION

Islamabad, the 15th December, 1990

S.R.O 1302(1)/90 In pursuance of sub-rule (2) of rule 3 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, the following method, qualifications and other conditions are laid down for appointment to the post in BPS-4 and below in Ministries and Division, Attached Departments and Sub-ordinate Offices under the Federal Government:-

METHOD OF APPOINTMENT

2(1) The method of appointment to the posts shall be as follows:-

- | | | |
|----|---|------------------------------|
| 1. | (i) Staff Car Driver (BPS-4) | 100% by initial appointment |
| | (ii) *Omitted | |
| 2. | (i) Despatch Rider (BPS-4) | 100% by initial appointment. |
| | (ii) *Omitted | |
| 3. | (i) Duplicating Machine Operator (BPS-4) | 50% by promotion, |
| | (ii) *Omitted | 50% by initial appointment |

* Vide SRO 1231(1)/2006

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- 4. (i) Daftry (BPS-2)
(ii) *Omitted 100% by promotion.
- 5. (i) Qasid (BPS-2)
(ii) *Omitted 100% by promotion.
- 6. Naib Qasid (BPS-1) 100% by initial appointment including
10% by Farashes having 10 years
satisfactory service.

- (2) Provided that if no suitable persons is available for promotion, the post or posts reserved for promotion shall be filled by initial appointment and failing that by transfer.
- (3) Vacancies in posts in BPS-1 and 2 shall ordinarily be filled on local basis.
- (4) Upto 50 per cent of the vacancies in posts in BPS 1-4 shall be reserved ex-servicemen.

CONDITIONS FOR PROMOTION

3. Promotion to the posts in column 2 below shall be made by selection from amongst the persons who hold the posts specified, in column 3 on a regular basis and possess the qualifications and experience prescribed in column 4 :-

①	②	③	④
S.No.	Name & BPS of the post	Persons eligible	Conditions of eligibility
1.	Depuplicating Machine Operator (BPS-4)	Daftry (BPS-2) <i>Qasids B-2</i>	(i) 3 years service BPS-2 (ii) Knowledge of operating Duplicating machine essential.
2.	Daftry (BPS-2)	** Naib Qasid (BPS-1)	3 years service in BPS-1
3.	Qasid (BPS-2)	Naib Qasid / Farash (BPS-1)	3 years service in BPS-1

* Vide SRO 1231(1)/2006
 ** Vide SRO 719(1)/2005

QUALIFICATION, EXPERIENCE AND AGE LIMITS FOR INITIAL APPOINTMENT

- 4. (1) A candidate must possess the educational qualifications and experience must be within the age limits as mentioned against the post concerned in the schedule notification.
- (2) Provided that the maximum age limit shall be relaxable in accordance with provisions of Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1973.
- (3) *Omitted
- (4) *Omitted
- (5) All the vacancies in posts in BPS-1 - 4 shall be advertised in the press.

QUALIFICATION / CONDITIONS FOR TRANSFER

5. Appointment by transfer shall be made from amongst the persons holding under the Federal Government on a regular basis in the same Basic Pay Scale in which post to be filled exists provided the person concerned possesses the qualification experience prescribed for initial appointment or promotion to the post concerned.

PROBATION

6. Persons appointed by promotion or initial appointment or transfer shall be on probation for a period of one year. This period may be curtailed for good and sufficient reasons to be recorded or if considered necessary, it may be extended for a period exceeding one year as may be prescribed at the time of appointment. Appointment on probation shall be subject to the provisions of section 6 of Civil Servants Act, 1973, with rule 21 of the Civil Servants (Appointment, Promotion and Transfer), Rules, 1973.

7. The other provisions specifically applicable to the employees holding posts BPS-1 to 4 are given in the Appendix to this Notification.

8. These rules shall not apply to those Government Organisations who have their own recruitment rules in respect of the posts included in this Notification. However, the terms and conditions specifically applicable to the said employees as given in the Appendix to these rules shall also be applicable to them.

9. This Notification issues with the concurrence of the Establishment Division (R-Wing) as contained in U.O No. F.9/4/90-R-5 dated 29th October, 1990.

* Vide SRO 1231 (1)/2006

SCHEDULE

(See para 4)

S.No.	Designation and BPS of the post	Qualification and Experience	Max age limit
1	2	3	4
1.	Staff Car Driver (BPS-4)	(i) Primary Pass (ii) Valid driving license holder and well versed in the traffic rules.	30 years
2.	Despatch Rider (BPS-4)	(i) Primary Pass. (ii) Valid driving license holder and well versed in the traffic rules.	30 years
3.	Duplicating Machine Operator (BPS- 4)	(i) Primary Pass. (ii) Knowledge of operating duplicating machine essential.	25 years
4.	Daftry (BPS-2)	Primary Pass.	25 years
5.	Qasid (BPS-2)	Primary Pass.	25 years
6.	Naib Qasid (BPS-1)	Primary Pass.	25 years

Note - 1. The candidates should be put through an elementary test in reading and writing and an interview by the Departmental Selection Committee, Marks should be awarded in ratio of 40% for the test and 60% for interview.

Note - 2 In case of technical appointment such as Drivers, Despatch Riders, Duplicating Machine Operators etc marks may be awarded in the ration of 60% for practical and reading and writing test and 40% for interview.

Note - 3 In case of Drivers/ Despatch Riders, in addition to the routine medical examination, the report shall also cover drug addicts. Drivers / Despatch Riders shall be required to undergo such medical test every year to ensure safe driving. However, if considered necessary, the Drivers / Despatch Riders may be required to undergo the said medical examination during any period of the year in addition to their annual medical examination.

-: 5 :-

Note - 4 : Omitted

Note - 5 The minimum academic qualification for initial appointments to BPS 1 posts (other than the post of Naib Qasid) shall be primary pass and the maximum age limit shall be 25 years.

Vide SRO 1231(1)/2006

[No.F.10/28/90- D.5]

KHIZAR HAYAT KHAN
Deputy Secretary

REGISTERED No. M - 302
L.-7646

The Gazette of Pakistan

EXTRAORDINARY
PUBLISHED BY AUTHORITY

ISLAMABAD, THURSDAY, DECEMBER 31, 2009

PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

CABINET SECRETARIAT

(Establishment Division)

NOTIFICATION

Islamabad, the 31st December, 2009

S. R. O. 1152(I)/2009.—In exercise of the powers conferred by sub-rule (2) of rule 3 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, the Establishment Division is pleased to direct that the following amendment shall be made in its Notification No. S.R.O.1302(1)/90 dated the 15th December, 1990, namely:—

In the aforesaid Notification,—

In Rule 3, in the table, for the existing entries in column 3 (Persons eligible), at S No.1, the following shall be substituted:—

- (i) Daftry (BS-02)
- (ii) Qasid (BS-02)

[F.1 o. 10/2/2009.R-4.]

MUHAMMAD ARSHAD,
Deputy Secretary.

(5115)

PRINTED BY THE MANAGER, PRINTING CORPORATION OF PAKISTAN PRESS, ISLAMABAD.
PUBLISHED BY THE DEPUTY CONTROLLER, STATIONERY AND FORMS UNIVERSITY ROAD, KARACHI

[12(2009)/Ex. Gaz.]

Price : Rs. 2.00

- (b) against S. No. 4 in column (1), in column (3), before the figure "198", the figure and comma "179," shall be inserted.

[C. No. 7(15)-S(VAL)/2005.]

IMTIAZ AHMED SHEIKH,
Secretary (Customs Valuation,
Coordination and Audit).

CABINET SECRETARIAT

(Establishment Division)

Islamabad, the 7th December, 2006

S. R. O. 1231 (I) /2006.—In exercise of powers conferred by sub-rule (2) of rule-3 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, the following amendments shall be made in Recruitment Rules for the posts in BPS-4 and below in Ministries/Divisions/Attached Departments and Sub-ordinate Offices under the Federal Government, notified *vide* S.R.O. 1302(1)/90 dated 15-12-1990, namely:—

In the aforesaid Recruitment Rules:—

- (i) In Rule 2 (1), the entries against Serial Nos. 1(ii), 2(ii), 3(ii), 4(ii) and 5(ii) shall be omitted.

- (ii) In Rule 3, against Serial No. 3 under the heading "Persons eligible" for the existing entries, the following shall be substituted:—

"Naib Qasid/Farash (BPS-1)"

- (iii) In Rule 4, sub rule (2) shall be substituted with the following:—

"Provided that the maximum age limit shall be relaxable in accordance with the provisions of Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993".

and sub-rules (3) and (4) shall be omitted.

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REGISTERED No. M - 302
L-7646

The Gazette of Pakistan



**EXTRAORDINARY
PUBLISHED BY AUTHORITY**

ISLAMABAD, MONDAY, JULY 18, 2005

PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

CABINET SECRETARIAT

(Establishment Division)

NOTIFICATION

Islamabad, the 13th July, 2005

S. R. O. 719 (I)/2005.—In exercise of powers conferred by sub-rule (2) of rule - 3 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, the following amendments shall be made in Recruitment Rules for the posts in B/S-4 and below in Ministries /Divisions/Attached Departments and Sub-ordinate Offices under the Federal Government, notified *vide* SRO: 1302 (I)/90 dated 1-12-1990, namely:—

In the aforesaid Recruitment Rules:—

In Rule -3, against Serial No. 2,—

(1965)

Price : Rs. 2.00

[1039(2005)/Ex. Gaz.]