

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

No. 25/3/2019-SP

Islamabad, the 28th July, 2020.

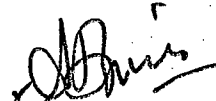
OFFICE MEMORANDUM

Subject: - REQUEST FOR RECRUITMENT(S) AGAINST THE VACANT POSTS.

The undersigned is directed to refer to M/o Energy (Petroleum Division)'s O.M No. PC-1(24)/2018-Admin dated 22nd July, 2020 on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making any kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in the surplus pool for absorption against the reported vacant post. Therefore, Ministry of Energy (Petroleum Division) may fill 07 x vacant posts of different cadres ranging from (BPS 01 to BPS-15) i.e. 01 x Assistant (BPS-15), 03 x Stenotypist (BPS-14) & 03 x Naib Qasid (BPS-01) in Policy Wing of that Ministry as mentioned in the OM under reference in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014 as amended from time to time and mechanism dated 16-01-2015, 03-03-2015, 11-5-2017 & 18-8-2017.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time recruitment is required to be finalized within 120 days from the date of advertisement. Whereas in line with para-1 (xvii) of the policy guidelines, advertisement to be published for recruitment may be submitted by the concerned Ministry/ Division/ Department/Organization direct to press advertisement (PID) for publication.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.


(Aitzaz Alam Malik)
Section Officer (SP)

Ministry of Energy (Petroleum Division),
Mr. Khalid Mansoor, Deputy Director (Admin),
Government of Pakistan,
Islamabad