

**TO BE PUBLISHED IN THE NEXT ISSUE
OF THE GAZETTE OF PAKISTAN PART I.**

**GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION**

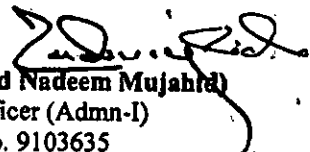


Islamabad, 21 December 2021

NOTIFICATION

No.3/15/2018-Admn-I (Pt). In pursuance of the directions from the Prime Minister's Office conveyed vide U.O. 1(45)/DS(PMDU-I)/2021 dated 14-10-2021, Deputy Secretary (Admn-II), Establishment Division is nominated as Overseas Facilitation Officer to facilitate the Overseas Pakistanis in respect of of this Division.

2. The TORs of the Focal Person will be as under:
 - i. To act as a convenient and dedicated point of contact;
 - ii. To facilitate in process of cases;
 - iii. To facilitate in intra/inter-departmental coordination;
 - iv. To provide guidance regarding adoption of right procedure etc; and
 - v. To provide any other relevant service.
3. The contact details of the officer are as under:
 1. Title of the section/desk: Overseas Facilitation Desk
 2. Designation: Deputy Secretary (Admn-II)
 3. Official Phone number: 051-9103481
 4. Place/Location of officer: Establishment Division (Main), Islamabad.
 5. Email: dsadminII@establishment.gov.pk.
 6. Web Page: www.establishment.gov.pk.


(Muhammad Nadeem Mujahid)
Section Officer (Admn-I)
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Copy to:-

1. The Secretary to the Prime Minister, Prime Minister's Office, Islamabad.
2. SPS to Secretary, Establishment Division, Islamabad.
3. The Secretary, M/o Overseas Pakistanis and Human Resources Development, Islamabad.
4. The Secretary, Ministry of Human Rights, Islamabad.
5. The Secretary, Ministry of Information & Broadcasting, Islamabad.
6. The Secretary, Ministry of Foreign Affairs, Islamabad.
7. Director (IT), Establishment Division, Islamabad.
8. Officer concerned.
9. Officer's Personal file.