## GOVERNMENT OF PAKISTAN CABINET SECRETARIAT ESTABLISHMENT DIVISION

No. 7/4/2019-SP

Islamabad, the 23 July, 2024.

## **OFFICE MEMORANDUM**

Subject: -

REQUEST FOR ISSUANCE OF NOC FOR FILLING UP (12) VACANT POST IN GOVT POLYTECHNIC INSTITUTE FOR WOMEN, MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING ISLAMABAD.

The undersigned is directed to refer to Ministry of Federal Educational & Professional Training's O.M. No. 8-3/2020- GPIWI- (PT-II) dated 17th July, 2024, on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, surplus employees with matching qualification, experience and grade are not available in surplus pool for absorption against the reported vacant post. Therefore, Ministry of Federal Education and Professional Training may 12 x vacant posts i.e. 01 x Assistant (BPS-15), 01x Stenotypist (BS-14), 02 x Jr. Instructor Electronics (BPS-14), 02 x Jr. Instructor Commerce (BPS-14), 01 x Jr. Instructor Computer (BPS-14),01x Library Assistant (BPS-11), 01 x Store keeper (BPS-08), 02 x Shop Assistant (BPS-06), 01 x Naib Qasid (BPS-01), in Government Polytechnic Institute for Women (GPIW) under Ministry of Federal Education and Professional Training as mentioned in the O.M. under reference in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014, as amended from time to time, and mechanism dated 16-01-2015, amended from time to time.

- 2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time, recruitment is required to be finalized <u>within 120 days</u> from the date of advertisement.
- 3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.

SO (SP)

Hina Batool Gardezi, Section Officer (PT-II), Ministry of Federal Education & Professional Training, Islamabad.