

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION

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F.No. 17/6/2019-SP

Islamabad, the 4<sup>th</sup> July, 2024

OFFICE MEMORANDUM

Subject:- REQUEST FOR GRANT OF NOC BY THE ESTABLISHMENT DIVISION FOR FILLING UP OF VACANT POSTS IN CHIEF COMMISSIONER'S OFFICE ICT

The undersigned is directed to refer to Ministry of Interior's O.M. No.F.2/16/2024-ICT-I dated 13<sup>th</sup> & 27<sup>th</sup> June, 2024 on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, surplus employees with matching qualification, experience and grade are not available in the Surplus Pool for absorption against the reported vacant posts. Therefore, Ministry of Interior may fill 27x vacant posts of different cadres (BS- 15 and below) i.e. 01x H.V.C (BS-14), 06x Steno-typist (BS-14), 03x Assistant (BS-15), 05x Lady Instructor (BS-11), 03x UDC (BS-11), 05x Driver (BS-04), 02x Naib Qasid (BS-01), 01x Mali (BS-01), 01x Sanitary Worker (BS-01), in Chief Commissioner's Office Islamabad Capital Territory under that Ministry in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014, as amended from time to time, and mechanism dated 16-01-2015, as amended from time to time.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time, recruitment is required to be finalized within 120 days from the date of advertisement.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.



(Haris Bin Tariq)  
Section Officer (SP)

Ayesha Javed,  
Section Officer (ICT-I),  
Ministry of Interior,  
Islamabad.