

CABINET SECRETARIAT
ESTABLISHMENT DIVISION

F.No. 25/1/2019-SP

Islamabad, the 4th July, 2024


OFFICE MEMORANDUM

Subject: - RECRUITMENT AGAINST THE VACANT POSTS FROM BS-01 TO 15 IN THE MINISTRY OF ENERGY (PETROLEUM DIVISION)/ MAIN SECRETARIAT

The undersigned is directed to refer to Ministry of Energy (Petroleum Division)'s O.M. No. 2(1)/2024-Admn dated 01st July, 2024 and to state that obtaining a prior NOC from this Division is mandatory before making specified kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in the surplus pool for absorption against the reported vacant posts. Therefore, Ministry of Energy (Petroleum Division) may fill the 04x vacant posts i.e. 03x Stenotypist (BPS-14), 01x LDC (BPS-11) in Ministry of Energy (Petroleum Division), as mentioned in the O.M. under reference in accordance with the approved recruitment rules of the post subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014, as amended from time to time, and mechanism dated 16-01-2015, as amended from time to time.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time recruitment is required to be finalized within 120 days from the date of advertisement.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.


(Haris Bin Tariq)
Section Officer (SP)

Mr. Umer Saeed Khan,
Section Officer (Admn),
Petroleum Division,
Ministry of Energy,
Islamabad.