

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

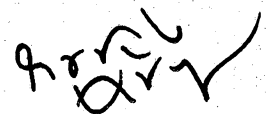
No. 12 (1)/2019-SP

Islamabad, the 10th August, 2023.

OFFICE MEMORANDUM

Subject: - RECRUITMENT OF VACANT POSTS IN MINISTRY OF FOREIGN AFFAIRS (MOFA), ISLAMABAD

The undersigned is directed to refer to Ministry of Foreign Affairs O.M. No .Estt (III)-49/3/2010 dated 08th August, 2023, on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, surplus employees with matching qualification, experience and grade are not available in the surplus pool for posting against reported vacant posts. Therefore, Ministry of Foreign Affairs may fill against 08 x vacant posts i.e. 01x Security officer (BPS-18), 01x Assistant Manager/System Administrator (BPS-18), 01x Translator (Arabic) (BPS-17), 01x Translator (Urdu) (BPS-17), 01x Translator (Chinese) (BPS-17), 01x Translator (Russian) (BPS-17), 01x Graphic Designer (BPS-17), 01x Content Developer (BPS-16) through FPSC in that Ministry as mentioned in the O.M. dated 16-9-2021, in accordance with the approved recruitment rules subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014, as amended from time to time, and mechanism dated 16-01-2015, as amended from time to time.



(Haris Bin Tariq)
Section Officer (SP)

Ministry of Foreign Affairs,
Khadijah Khalid Khan,
Deputy Director (Estt-III),
Government of Pakistan,
Islamabad.