## GOVERNMENT OF PAKIS CAN CABINET SECRETARIAT ESTABLISHMENT DIVISION

No. 34/2/2019-SP

Islamabad, the

19 Th May, 2023.

## **OFFICE MEMORANDUM**

Subject: - <u>ISSUANCE OF NOC FOR APPOINTMENT AGAINST TWO VACANT POSTS OF STENOTYPIST.</u>

The undersigned is directed to refer to National Heritage & Culture Division's O.M. No. 5(15)/2016-NLPD dated 17th May, 2023 on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making specified kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in the surplus pool for absorption against the reported vacant posts. Therefore, National Heritage & Culture Division may fill 02x vacant posts of Stenotypist (BS-14) in National Language Promotion Department an attached department working under the administrative control of that Division as mentioned in the OM under reference in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014 as amended from time to time and mechanism dated 16-01-2015, as amended from time to time.

- 2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended on 21-9-2017, 27-12-2018 & 04-3-2019 recruitment is required to be finalized <u>within 120 days</u> from the date of advertisement.
- The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.

(Muhammad Salman) Section Officer (SP)

Mr. Muhammad Hassan Abdullah, Section Officer (Org-IV), National Heritage & Culture Division, Islamabad.