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**PART II**

**Statutory Notifications (S.R.O.)**

**GOVERNMENT OF PAKISTAN**

**ESTABLISHMENT DIVISION**

**NOTIFICATION**

*Islamabad, the 21st June, 2017*

**S. R. O. 616(I)/2017.**— In exercise of the powers conferred by sub-rule (2) of Rule 3 of the Civil Servants (Appointment, Promotion & Transfer) Rules, 1973 and Section 7(1) (b) (i) & (ii) of FJ'SC Ordinance, 1977 (XLV of 1977), the following method, qualification and other conditions are laid down for appointment of the following up-graded post in the Establishment Division:—

S. No.	Designation of the Post(s)	BS
1	Computer Operator	16

S. No.	Designation and BS of the post(s)	By Promotion	By Initial Appointment
(1)	(2)	(3)	(4)
1	Computer Operator (BS-16)	50%	50%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled in by initial appointment and failing that by transfer:

Provided further that initially the upgraded post of Computer Operator (BS-16) shall be filled by promotion of existing incumbent of the post of Computer Operator (BS-12) in prescribed manner.

**CONDITIONS FOR PROMOTION**

3. Promotion to the posts in column 2 below shall be made by selection from amongst the persons who hold the posts specified in column 3 on a regular basis and fulfill the conditions of eligibility as prescribed in column 4:

S. No.	Designation and BS of the post(s)	Persons eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
1	Computer Operator (BS-16)	Data Entry Operator (BS-12)	05 years service as Data Entry Operator (BS-12).

**QUALIFICATION, EXPERIENCE AND AGE LIMITS FOR INITIAL APPOINTMENT**

4. A candidate must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the Schedule to this Notification provided that:—

- (i) "experience" means, experience gained in a regular full-time paid job after obtaining the required qualification;
- (ii) the period spent by a candidate in obtaining degree of M.Phil or Ph.D. in the relevant field shall be treated as practical experience

counting the said period as service towards experience prescribed for the post; and

- (b) this concession shall not be available for the posts for which the prescribed qualification is M.Phil / Ph.D.
- (iii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of upper Age Limit Rules, 1993 as amended from time to time; and
- (iv) eligibility of candidates shall be reckoned, as on the closing date fixed for submission of applications in accordance with these Recruitment Rules and the Instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

**APPOINTMENT BY TRANSFER**

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on a regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, provided that the person concerned possesses the qualifications and experience prescribed for initial appointment to the post concerned.

**PROBATION**

6. Persons appointed by initial appointment or promotion or transfer shall be on probation for a period of one year. This period may be curtailed for good and sufficient reasons to be recorded, or if considered necessary, it may be extended for a period not exceeding one year as may be specified at the time of appointment. Appointment on probation shall be subject to the provisions of Section 6 of Civil Servant Act, 1973, read with Rule 21 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

7. This Notification issues with the approval of the Establishment Division vide their U.O. No. 1/2/2016-R-5, dated 10-05-2017 and with the