

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION


F.NO. PF. 1304/2014-E-VII

Islamabad, the 15th April, 2020

OFFICE MEMORANDUM

Subject:- **APPLICATION OF SECTION OFFICERS FOR EX-CADRE POSTS INCLUDING PAKISTAN MISSIONS ABROAD**

The undersigned is directed to refer to the subject cited above and to say that instances have come to the notice of the Establishment Division that Ministries/Divisions are forwarding applications of their Section Officers for appointment against ex-cadre posts including Pakistan missions abroad without prior clearance of the Establishment Division, and the matter is referred to this Division for appointment to such posts on ex-post facto basis, which leads to various administrative complications. This practice is also against the instructions contained vide **Sl. No. 11.1, Chapter 3 of the Estacode-2015**. Ministries/Divisions are requested kindly to observe strictly to the said instructions, please.


(Shams-ud-Din)
Section Officer (E-VII)
☎: 9202539

All Secretaries/Additional Secretaries, (In-charge) of the Ministries/Divisions,
Rawalpindi/Islamabad,